

*****READ & SAVE THESE INSTRUCTIONS *****
ACCESS LIGHTING
MODEL 63962
INSTALLATION & OPERATION INSTRUCTIONS

1) TOOLS AND MATERIALS REQUIRED

- ❖ Flat Head Screw Driver
- ❖ Star Screw Driver
- ❖ Wire Cutters
- ❖ Step Ladder

Supplies as required by Electrical Code **Attention:** *Before assembling your lighting fixture, please read the following instructions. If you feel you do not have sufficient electrical experience, refer to a do-it-yourself wiring handbook or have your fixture installed by a qualified licensed electrician.*

2) GENERAL

1. To ensure the success of the installation, be sure to read these instructions and review the diagrams thoroughly before beginning.
2. All electrical connections must be in accordance with local codes, ordinances, or the National Electrical Code. If you are unfamiliar with methods of installing electrical wiring, secure the services of a qualified licensed electrician.
3. These fixtures are intended for mounting to a standard 4" x 2 1/4" deep metal octagon outlet box that is U.L recognized. The box must be directly supported by the building structure.
4. Before commencing with the installation, **disconnect the power by turning off the circuit breaker** or by removing the fuse at the fuse box. Turning the power off using the light switch is not sufficient to prevent electrical shock.

NOTE:

The important safeguards and instructions appearing in this manual are not meant to cover all possible conditions and situations that may occur. It must be understood that common sense, caution and care, are factors that cannot be built into any product. The person(s) caring for and operating the fixture must supply these factors.



(3) UNPACKING THE FIXTURE

On checking the contents of the box you will find;

1. Fixture assembly
2. 1 x Cross Bar
3. 1 x Fixture Canopy
4. 6 x Glass Shades
5. 6 x 100W/J-78/120V Bulbs

Do not install this fixture assembly closer than 6 inches from any curtain or similar combustible material.

(4) PREPARE THE FIXTURE

Refer to figure I for illustration of fixture parts and assembly.

1. Carefully lay the fixture on a soft flat surface.
2. Loosen the **knurled thumb Nuts** located on the rods and fully extend the fixture rods. Tighten the **knurled thumb nuts** ensuring that the rods are secure.
3. Mount the supplied **crossbar set** to the **J-box**. (Using the supplied screws). Insert the supplied **nipple** into the **crossbar**.
4. Feed the **fixture wires** through the supplied holes in the **canopy**, and then secure the top of the **fixture rod** to the **canopy** by screwing onto the threaded rods attached to the **canopy**.
5. Attach the **ground (green) wire** from the fixture to the **outlet box ground terminal** (or to the box ground wire). Connect the fixture wires to the appropriate electrical supply wires from the outlet box, **black fixture wire to black power wire, white fixture wire to white power wire**. Use the supplied **wire nuts** to make the connections. **Secure wire connectors with UL listed electrical tape**. Tuck wires carefully into outlet box
6. Place the **canopy** over the **crossbar**. Place the **nipple** through the hole in fixture **canopy**, and screw the supplied **brass nut** onto nipple. Ensure that **brass nut** is very secure.
7. Determine the desired length of your fixture; loosen the **knurled thumb nuts**, located on the **rods** of the fixture. Once the desired length has been determined tighten the **knurled thumb nuts** so that the **rods** remain secured.
8. Slide the **glass shades** into place and secure with the supplied **glass retaining rings**.
9. Insert the supplied
10. Bulbs. **DO NOT EXCEED THE WATTAGE AS INDICATED ON THE WARNING LABEL.**
11. Fit the supplied **bulb covers** over the bulb and secure by screwing onto the **fixture sockets**.
12. Restore Electricity and check the operation of your new lighting fixture.

CAUTION:

- **Ensure that the Fitting is Cool and Switched off, Before Changing the Halogen Bulb.**
- **Do Not use Bulbs Exceeding Maximum Wattage, As Per Caution Label.**
- **Do Not Touch the Halogen Bulb or Protective Glass while fixture is in operation.**
Warning-Risk of fire and electric shock.
Important safety instructions.
Do not install this fixture in hazardous locations.

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